

GHPC - TYPICAL SERVICE OVERVIEW

CDM ADVISOR TO PRINCIPAL DESIGNER

General Support

- Provide CDM and Health & Safety advice to Principal Designer & Project Team as necessary
- Issue F10 Notifications for project on behalf of Client / Principal Designer
- Assist the Principal Designer to plan, manage, monitor & co-ordinate matters relating to Health & Safety during the pre-construction phase

Planning & Initial Design Stage

- Review & assess adequacy of existing project information
- Advise Principal Designer of additional relevant information required for Pre-Construction Information
- Prepare initial project-specific Pre-Construction Information for Designers & anyone investigating / assessing the site
- Assist the Principal Designer to co-ordinate matters relating to Health & Safety in design work during the pre-construction phase
- Attend Project + Design Team Meetings and support the Principal Designer in Design Risk Reviews
- Review project Design Risk Assessment Process and assist the Principal Designer to co-ordinate
- Assist the Principal Designer to manage flow of Health & Safety Information between Client, Designers & Principal Contractors
- Propose Health & Safety File format during pre-construction phase

Specific Tender Stage Support

- Produce Pre-Construction Information for Tender Pack
- Provide CDM advice & input to the Principal Designer for tender review as required

Construction Stage

- Assist the Principal Designer in liaison with Principal Contractor through pre-construction phase
- Provide the relevant Pre-Construction Information to the Principal Contractor
- Review the Principal Contractor's initial Construction Phase H&S Plan (CPHSP)
- Advise Client/Principal Designer on suitability of the CPHSP and Welfare Arrangements of the Principal Contractor
- Continue to assist the Principal Designer to co-ordinate matters relating to Health & Safety in design work

Health & Safety File

Depending on project / contract requirements, there are three possible options whereby GHPC Group Ltd can provide H&S File Services to a project:

- Prepare the full Health & Safety File
- Prepare a Draft Health & Safety File for the pre-construction stage and hand over to Principal Contractor to complete
- Health & Safety File Review Service, where a third party prepares the H&S File for the project